



**Aberlemno Village Hall Annual General Meeting**  
**Wednesday 13<sup>th</sup> June 2024**  
**Aberlemno Village Hall**  
**7.00pm**

	<b>In attendance</b> Isabelle Davies (ID), Jacqui Thornton (JT), Lynn Patch (LP), Katherine Thomson (KT), Jacqueline McIntosh (JM), Brian Ramsay (BR), Lachlan MacLeod (LM)	
<b>1</b>	<b>Welcome and apologies</b> <ul style="list-style-type: none"> <li>ID chaired the meeting and welcomed everyone to the AGM, particularly returning members BR and LM.</li> <li>Apologies received Sandy Spence (SS).</li> </ul>	
<b>2</b>	<b>Minutes and matters arising</b> <ul style="list-style-type: none"> <li>Approval for the minutes from the last AGM held on 7<sup>th</sup> June 2023 were proposed by JT and seconded by KT.</li> </ul> <u>Turning Circle:</u> <ul style="list-style-type: none"> <li>The quote from Tayside Contracts only covers the road to the car park entrance.</li> <li>Stage 2 of the funding application was sent to ID with just 1 day to complete and return it which ID has done.</li> <li>If the grant is approved, we can then look for match funding to see how much more we could get completed.</li> <li>ID also attended a School PTA and they will write a letter of support.</li> </ul>	
<b>3</b>	<b>Annual Report and Chair's Report</b>  See appendix 1. There were no questions from the floor.	
<b>4</b>	<b>Treasurer's Annual Report</b>  See appendix 2. There were no questions from the floor.	
<b>5</b>	<b>Demit of current office bearers / election of office bearers</b>  Office bearers stepped down from their positions in office. There were no other nominations.  It was agreed that the Committee will continue to have a revolving Chair. <ul style="list-style-type: none"> <li>JT confirmed she is happy to continue as Treasurer. This was proposed by ID and seconded by KT.</li> <li>JT confirmed she is happy to continue as Secretary. This was proposed by KT and seconded by JM.</li> </ul>	
<b>6</b>	<b>AGM Annual Checklist</b>  See appendix 3.	
<b>7</b>	<b>Any other Business</b> <ul style="list-style-type: none"> <li>On behalf of the Aberlemno Village Hall Trustees, BR thanked the Committee for all that they do for the Hall.</li> <li>The Committee thanked BR for being such an active trustee.</li> </ul>	
<b>8</b>	<b>Date of next meeting</b>  Thursday 12 <sup>th</sup> June 2025 at 7pm in Aberlemno Village Hall.	

## Appendix 1



### Annual Report for Year ending 31<sup>st</sup> March 2024 Aberlemno Village Hall Management Committee Scottish Charity Number SC008578

Aberlemno Village Hall Management Committee is a charitable unincorporated organisation.

Our aims are as follows

- To promote the benefit of the inhabitants of Aberlemno and its surrounding area without distinction of gender, sexual orientation, race, religion, or political opinions. It shall do this by associating together the local authorities, voluntary and other organisations and groups in a common effort to advance education, and to provide, or assist in the provision of, facilities in the interest of social welfare for recreation and other leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- To maintain and manage the Hall (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.
- To promote such other charitable purposes as may from time to time be determined by the Committee.

The Office Bearers - Chair shared; Treasurer and Secretary Jacqui Thornton.

#### Review of the Year

Major Hall maintenance was central heating and water penetration in the entrance Hall, as well as the usual fire safety equipment and an electrical inspection. An outstanding issue is the possible presence of RAAC in the building but arranging and paying for a survey has proved difficult. There is minimal concrete in the Hall and the issue is one many Halls are struggling with.

Our accounts for the year to the end of March 2023 showed a deficit of -£2,225.12, an increase from last year which is due primarily to a decrease in school lets funding and fund raising activities. Other lets have increased. The Hall has been in deficit for a number of years now which is worrying. Our fund-raising included our plant sale, craft fair, wreath making and talk by Professor Gordon Noble. We received £10.23 in bank interest and cashback. Long term financial stability is an issue.

#### Future Plans

We will continue to investigate ways of developing the Hall as a resource which meets the needs of our community. This may include the development of improved Pictish Interpretation and accommodating the recently recovered carved stone at Flemington. We are looking for funding and if successful we could open the front of the Hall over the summer allowing access to the disabled toilet for visitors. We are also part of the resilience group for sharing information from the severe weather events and making the Hall available if needed, to serving the community in the event of an emergency.

#### Involvement with Outside Bodies

We are a member of Angus Federation of Village Halls to which we pay an annual subscription of £5.

We can be contacted at: Aberlemno Village Hall, Aberlemno, Forfar, DD8 3PE.

The accounts for the year are attached, and form part of this report.

This report was approved by the trustees at our annual general meeting on 13/06/2024.

Signed, on behalf of the Trustees.

# **Aberlemno Village Hall Chair's AGM Report 2023/4**

Thanks for attending the AGM and for your support through another year. Please note that as we have a revolving Chair this is a combined report over the year 2023/2024.

We have had to undertake improvements/maintenance to the central heating system and Hall entry. The water penetration at the entry seems to have been resolved but some repainting will be required. Costly but necessary. We have also purchased and installed our Village Hall sign.

A busy year with regular bookings over the winter from the Brechin Young Farmers and ongoing bookings for dog training sessions. Yoga classes didn't make it through the winter weather and floods unfortunately. The school continues to be a mainstay.

Our Pictish Room openings are reaching a wide audience online and a Pictish Development Group has been established to improve information for visitors. In conjunction with Aberdeen University, Pictish Arts Society and Angus Alive we are working to install the recently discovered Pictish Stone from the Northern Picts excavation in 2022.

We are still looking for funding to improve the access to and surrounds of the Hall and promoting the Hall. We have a bid in for funding from Tayside contracts which will make a start but no more.

Hall events were a success raising significant funding and plans this year include our usual plant sale and Christmas events along with a jazz night in July and talk by Professor Jane Geddes later this year.

The Hall itself is looking good and another 'doing' day will hopefully be arranged to keep it that way and to do some work on the outside.

Once again thanks to the committee and other supporters for their efforts over another year.

## Appendix 2 – Treasurer's annual report



### Aberlemno Village Hall Treasurer's AGM Report

**Aberlemno Village Hall Accounts 01/04/2023 to 31/03/2024**

Receipts	2023/2024	2022/23
Lets: Angus Council	£680.00	£2,296.00
Lets: Other	£1,703.92	£201.35
Toilet Donations	£363.42	£287.31
Fund Raising	£1,006.34	£1,325.62
Pictish Room	£537.57	£588.74
Bank Interest/Cashback	£410.27	£9.46
Jewellery & stones (Ferguson)	£0.00	£276.65
AVH Stones	£9.75	£8.00
Donations & Misc	£245.30	£546.05
<b>Total receipts</b>	<b>£4,956.57</b>	<b>£5,539.18</b>
<b>Outgoings</b>		<b>2022/23</b>
Hall Keeper	£0.00	£1,120.00
Charity Donations	£50.00	£138.00
Fund Raising	£65.72	£134.09
Pictish Room	£32.40	£80.88
Hall Supplies	£316.19	£802.85
Utilities and Insurance	£2,131.42	£2,913.42
Maintenance and Repairs	£4,262.90	£1,828.95
Jewellery & stones (Ferguson)	£0.00	£156.49
AVH Stones	£0.00	£99.04
Misc expenses	£29.56	£171.74
Bank Charges	£14.50	£0.00
<b>Total outgoings</b>	<b>£6,902.69</b>	<b>£7,445.46</b>
<b>Summary</b>		<b>2022/23</b>
Receipts	£4,956.57	£5,539.18
Outgoings	£6,902.69	£7,445.46
Profit	-£1,946.12	-£1,906.28
<b>Money Held</b>		<b>2022/23</b>
Float	£300.00	£400.33
Current Account (31/03/2024)	£5,882.32	£8,133.52
120 Day Notice Account (31/03/2024)	£10,752.67	£10,347.26
<b>Total</b>	<b>£16,934.99</b>	<b>£18,881.11</b>

**Signed on behalf of all Trustees**

Isabelle Davies, Co-Chair

*Isabelle J B Davies*

Jacqui Thornton, Treasurer

*J Thornton*

Trustees: Rev B Ramsay, Mr D Milne & Mr A Spence

Scottish Charity No: SC008578

### Appendix 3 - AGM – annual checklist

Action	Last completed	Next Due	Cost based on last invoice	Comments /Actions
Fire extinguisher discharge test	February 2024	February 2025	£197.40 as new extinguishers required	
Electrical/wiring review as per BS 7671 IEE Wiring Regulations 17 <sup>th</sup> Edition	January 2018	January 2023 (every 5 years)	£400	In progress
Fire Safety Inspection (Angus Alarms)	March 2024	March 2025	£156.00	
Risk Assessment (General)	May 2019	As required	N/A	
Risk Assessment (Event)	As required	As required	N/A	Responsibility – event lead
PAT testing	July 2024	July 2025	£45.00	
Insurance – Zurich	July 2023	July 2024	£931.18 due in July 2024	Policy No XAO1220617843
Electricity – Octopus	Monthly	Monthly	*	* drawing down on overpayment
Website provider – Yola	June 2023	June 2024	£209.90	Paid in 3 separate invoices
Licences – Music	November 2023	November 2024	£100.00 - £150.00	
Water rates exemption	April 2024 - completed	April 2025	N/A	
Hall Letting Form	May 2024	May 2025	N/A	
Hall letting rates	May 2024	May 2025	Regular users £12ph All other lets £14ph	
Constitution	May 2022	As required	N/A	