



Aberlemno Village Hall Annual General Meeting
Wednesday 18th June 2025
Aberlemno Village Hall
7.15pm

	<p>In attendance Isabelle Davies (ID), Jacqui Thornton (JT), Katherine Thomson (KT), Jacqueline McIntosh (JM), Brian Ramsay (BR)</p>	
1	<p>Welcome and apologies</p> <ul style="list-style-type: none"> • ID chaired the meeting and welcomed everyone to the AGM. • Apologies received Sandy Spence (SS) and Lynn Bruce (LB). 	
2	<p>Minutes and matters arising</p> <ul style="list-style-type: none"> • Approval for the minutes from the last AGM held on 13th June 2024 were proposed by KT and seconded by JT. • Lynn Bruce confirmed in writing prior to the AGM her intention to step down from the Committee. The Committee expressed their thanks to Lynn for her contributions. 	
3	<p>Annual Report and Chair's Report</p> <p>See appendix 1. There were no questions from the floor.</p>	
4	<p>Treasurer's Annual Report</p> <p>See appendix 2. There were no questions from the floor.</p>	
5	<p>Demit of current office bearers / election of office bearers</p> <p>Office bearers stepped down from their positions in office. There were no other nominations.</p> <p>It was agreed that the Committee will continue to have a revolving Chair.</p> <ul style="list-style-type: none"> • JT confirmed she is happy to continue as Treasurer. This was proposed by JM and seconded by ID. • JT confirmed she is happy to continue as Secretary. This was proposed by ID and seconded by JM. 	
6	<p>AGM Annual Checklist</p> <p>See appendix 3.</p>	
7	<p>Any other Business</p> <ul style="list-style-type: none"> • For future meetings it was agreed to use the new TV for all papers rather than having any printed copies. • A poster with the guest wifi details to be put up in the Hall and a note that wifi is now available at the Hall to be added to the website. 	JT
8	<p>Date of next meeting</p> <p>Thursday 17th June 2026 at 7pm in Aberlemno Village Hall.</p>	

Appendix 1



Annual Report for Year ending 31st March 2025 Aberlemno Village Hall Management Committee Scottish Charity Number SC008578

Aberlemno Village Hall Management Committee is a charitable unincorporated organisation.

Our aims are as follows

- To promote the benefit of the inhabitants of Aberlemno and its surrounding area without distinction of gender, sexual orientation, race, religion, or political opinions. It shall do this by associating together the local authorities, voluntary and other organisations and groups in a common effort to advance education, and to provide, or assist in the provision of, facilities in the interest of social welfare for recreation and other leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- To maintain and manage the Hall (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.
- To promote such other charitable purposes as may from time to time be determined by the Committee.

The Office Bearers - Chair shared; Treasurer and Secretary Jacqui Thornton.

Review of the Year

This has been a busy year for the Hall. All the annual checks were completed and the five yearly Electrical Installation Condition Report finalised. This required rewiring of the dishwasher and replacement of a number of light bulbs.

A successful bid resulted in a grant award from UKSPF Angus Community Asset Capital Grant Fund to locate the finds (comprising three carved stones) from an archeological excavation close to the Hall within the Hall and car park. This has allowed a number of improvements to improve visitor and user experience. It includes installation of wi-fi, increased storage space, installation of security cameras, and improvements to the Hall grounds for visitors. There was also significant structural works within the hall to accommodate the Pictish stone found during the excavation and work is ongoing with expected completion in late summer 2025.

Increase Hall lettings - both regular and single events - and our fundraising activities have improved the Hall's financial position which had been significantly lower following the Covid restrictions. Our fund raising included a plant sale, Christmas fair, wreath making and hosting visits to the Pictish Room.

Future Plans

We will continue to promote ways of developing the Hall as a resource which meets the needs of our community. This will include the development of improved Pictish Interpretation and being able to host meetings which benefit from wi-fi access. We will continue to provide and promote events for and within our community via our website and Facebook page. As part of the Angus Resilience Forum we can also provide information and support in times of emergency sharing advice and a safe space as and when required.

Involvement with Outside Bodies

We are a member of Angus Federation of Village Halls to which we pay an annual subscription of £5.

The grant we received has allowed us to utilise the services of the Brechin Men's Shed and Angus Community Justice Service developing new links within our Community.

A Pictish Project delivered in Partnership with the Angus Tourism Co-operative also provided opportunity to support the Pictish Arts Society.

We continue to work with Aberlemno Primary school, which uses the hall for various activities and other groups from clubs and schools visiting the Aberlemno Stones.

We can be contacted at: Aberlemno Village Hall, Aberlemno, Forfar, DD8 3PE.

The accounts for the year are attached, and form part of this report.

This report was approved by the trustees at our annual general meeting on 18/06/2025

Signed, on behalf of the Trustees.

**Aberlemno Village Hall
Chair's AGM Report
2024/5**

Thanks for attending the AGM and for your support through another year. Please note that as we have a revolving Chair this is a combined report over the year 2024/25.

We have had to undertake improvements/maintenance to the central heating system and Hall entry. The Electrical Installation Condition Report has been finalised requiring a number of improvements to meet current safety standards. This is a major item reviewed every five years and required not only to ensure the Hall is safe but to meet Insurance requirements.

A busy year with regular bookings over the winter from the Brechin Young Farmers and ongoing bookings for dog training sessions. The dog training classes were suspended due to ill health but will return in June 2025 and Pilates classes are also established. The school continues to be a mainstay.

Our Pictish Room openings are reaching a wide audience online and we have had a few group visits. In conjunction with Aberdeen University, Pictish Arts Society and ANGUSALive, we were awarded funding UKSPF Angus Community Asset Capital Grant Fund from to improve the access to and surrounds of the Hall. This has involved the Committee in a lot of work over the winter and spring but has seen significant improvements to Hall facilities for both visitors and locals. The Flemington carved Stone is due to be installed late summer and hopefully will be in place before Doors Open Day in September.

The Hall has hosted a number of one off events this year - and hopefully having wi-fi will encourage more bookings.

It is good to see our finances recovering - reflecting increased usage.

There is a major clear out and tidy up required following all the alterations to the hall and the entrance needs a rub down and repaint but the hall still looks good and has been viewed positively by some of our new users so it's worth the effort!

Once again thanks to the committee and other supporters for their efforts over another year.

Appendix 2 – Treasurer’s annual report



Aberlemno Village Hall Treasurer’s AGM Report

Aberlemno Village Hall Accounts 01/04/2024 to 31/03/2025

Receipts	2024/25
Grant	£11,205.04
Lets: Angus Council	£4,596.00
Lets: Other	£1,570.00
Toilet Donations	£308.23
Fund Raising	£1,667.25
Pictish Room	£397.29
School Outreach project	£829.07
Bank Interest/Cashback	£475.33
AVH Stones	£0.00
Donations & Misc	£735.00
Total receipts	£21,783.21
Outgoings	
Grant	£17,610.01
Charity Donations	£0.00
Fund Raising	£348.36
Pictish Room	£18.14
School Outreach project	£717.48
Hall Supplies	£301.77
Utilities and Insurance	£2,957.79
Maintenance and Repairs	£2,051.56
AVH Stones	£0.00
Misc expenses	£150.51
Bank Charges	£20.40
Total outgoings	£24,176.02
Summary	
Receipts	£21,783.21
Outgoings	£24,176.02
Profit	-£2,392.81
Money Held	
Float	£300.00
Current Account (31/03/2025)	£3,029.18
120 Day Notice Account (31/03/2025)	£11,213.00
Total	£14,542.18

Signed on behalf of all Trustees

Isabelle Davies, Co-Chair

Isabelle J B Davies

Jacqui Thornton, Treasurer

J Thornton

The reason for the loss of £2,392.81 is because the last few payments from the Community Asset Capital Grant Fund had not come through by the year end. Had they come through in time for the year end, the profit would have been just over £5,000.

Trustees: Rev B Ramsay, Mr D Milne & Mr A Spence

Scottish Charity No: SC008578

Appendix 3 - AGM – annual checklist

Action	Last completed	Next Due	Cost based on last invoice	Comments /Actions
Fire extinguisher discharge test	January 2025	January 2026	£54.00	Extinguishers may be required at next service approx. £200
Electrical/wiring review as per BS 7671 IEE Wiring Regs 17 th Edition (EIRC)	March 2025	March 2028 (every 5 years)	£400.00	George Henderson
Fire Safety Inspection (Angus Alarms)	November 2024	November 2025	£156.00	
Risk Assessment (General)	May 2019	As required	N/A	Will undertake after Stone installation
Risk Assessment (Event)	As required	As required	N/A	Responsibility – event lead
PAT testing	July 2025	July 2026	£45.00	Susan Todd
Insurance – Zurich	July 2024	July 2025	£956.47	Policy No XAO1220617843 Renewal approved at AGM
Electricity - Octopus	Monthly	Monthly	*	* drawing down on overpayment
Website provider - Yola	July 2024	July 2025	£208.90	
Licences - Music	November 2024	November 2025	£162.00	
Water rates exemption	April 2025	April 2026	N/A	
Hall Letting Form	May 2025	May 2026	N/A	
Hall letting rates	May 2024	May 2025	Regular users £12pm All other lets £14ph	Agreed to remain for another year
Constitution	May 2022	As required	N/A	
First Aid kit check	June 2025	June 2026	Variable	